

## CariCOF Dry Season 2014-2015

### Logistics

Dear Participant,

With respect to your visit to Antigua for the 2014 Dry Season CariCOF Conference, kindly note the following:

#### 1. ACCOMMODATION

Arrangements have been made for accommodation at the Halcyon Cove by Rex Resorts, Dickenson Bay, St. John's, Antigua.

#### 2. CONFERENCE VENUE

All meetings will be held in conference rooms at the hotel.

#### 3. GROUND TRANSPORTATION

Ground transportation will be provided from the airport to the hotel in Antigua on arrival, and back to the airport on date of departure. The taxi driver will be holding a sign marked CIMH – CariCOF.

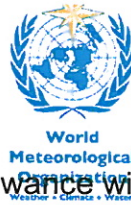
You will need to make payment to the taxi driver. Taxi fare should be approximately US\$16.00 per person. For those funded by CIMH, reimbursement will be included along with your per diem.

#### 4. MEALS

Hotel breakfast is complimentary, lunch will be provided on each day of the conference and a dinner and miscellaneous allowance will be provided.

#### 5. PER DIEM





For those funded by CIMH, subsistence allowance will be distributed on the first meeting day.

**Subsistence will NOT be provided unless you provide your boarding passes.** You will also be required to submit the boarding passes from your return trip via mail to Andrea Applewhaite at CIMH.

## 6. OVERNIGHT STAY

Participants whose itineraries include an overnight stay in Trinidad, New York or Miami due to flight schedules, will need to make their own arrangements for accommodation and ground transportation. You will be provided a full day's per diem for any additional day.

